

**2007 Tariff for Day time use of Conference Rooms and Facilities**

## Delegate Packages

We can offer three all-inclusive packages, available for groups of **10-50** delegates. All prices are quoted exclusive of VAT.

All packages include

- Use of All Meeting Areas with furniture set up to your requirements.
- Use of Digital projector and screen in Lecture room.
- Use of OHP, DVD or VCR.
- Use of whiteboard and 2 flipchart pads with easels and pens.
- PC in Board Room with Win XP, Office Suite and Broadband.
- Free Single Point Broadband access in Lecture Room.
- Use of networked IT Points in lecture room (add £30).
- Black and white Photocopier in Lecture Room (add 10p per copy).

### **The Full Day Delegate Package:**

**Charged at £30 per person**, this Package also includes

- Tea and Coffee on arrival.
- Morning and afternoon mid session breaks with tea and coffee, cakes and biscuits.
- Three-course Lunch with bar available. †
- 2 bottles of mineral water per delegate.

† Three-course lunch to include home made soup, Roast dinner or buffet, with vegetarian options and dessert.

### **The Half Day Delegate Package:**

**Charged at £22 per person**, this Package also includes

- Tea and coffee on arrival.
- A mid session break with tea and coffee, cakes and biscuits.
- Three course lunch either at the start or the end of your session. †
- 1 bottle of mineral water per delegate.

† Three-course lunch to include home made soup, Roast dinner or buffet, with vegetarian options and dessert.

### **The Breakfast Meeting Package:**

**Charged at £15 per person**, this Package also includes

- Full English breakfast on arrival. ††
- A mid session break with tea and coffee, cakes and biscuits.
- 1 bottle of mineral water per delegate.

†† Full English Breakfast to include cereals, fruit juices, freshly cooked breakfast, toast, tea and coffee.

## Room Hire

Alternatively, the Lecture Room or the Boardroom can be hired individually.

- The Lecture Room (10-50 persons): £150 per four hours
- The Board Room: (1-12 persons) £75 per four hours

You can choose any equipment items, refreshments and sundries that you may require. Please ring for a tailor-made package. All prices quoted are exclusive of VAT.